

May 18, 2020

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Important dates to remember (State Events/Deadlines shown in **BOLD**):

- **May 18 – Competitive Event & Competition Materials Due @ Noon**
 - **May 29 – NLE Conference Registration Deadline on National Site**
 - **June 15 – Award Sponsorship Form Due**
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Important information to keep handy for NLE registration/questions!

fbla-nlc.org
800 225 2044

Greetings, NLE Advisers/Attendees!

CLAIMING AWARD SPONSORSHIP MONIES

Attached is the list of sponsored awards for SBLC 2020. If you were the first place winner of one of these events, please go fill out the form at <https://trileadership.wufoo.com/forms/m10dccov0639hd6/> to claim your award check. Each member of a team will need to fill out their own form. You will need a completed W-9 and a picture of the hand-written Thank You note to your sponsor before you submit the form. This form is due on June 15, 2020, by 5 p.m., and checks will be issued after that date.

COMPETITOR LIST VERSION 3

Please double check the attached list of all WA FBLA competitors. If there are any changes, please be sure to complete a change form by MIDNIGHT tonight. After that time, we will not be taking any additional changes/additions, etc.

MODIFIED GUIDELINES

Please be sure to double check THIS YEAR'S guidelines for events and make sure the materials you submitted are the correct components! This is very important for all competitors! If you discover you did not submit the correct materials for your event this year, please complete a [change form](#) by midnight tonight. The modified guidelines are on the NLE Web site, fbla-nlc.org.

CONFERENCE REGISTRATION FOR NLE

Students, parents, and/or advisers may register students for the NLE this year. If students/parents are registering, they will need to set up an account. Please follow the steps listed below and watch the short video, compliments of Sathvik Nallamalli, State President, to learn how this can be done. The National Office is set up to answer calls, so please call them with general NLE questions!

Advisers pay no fee this year, so we are encouraging all advisers to register for NLE. This will give you access to all of the workshop/leadership sessions, similar to our virtual SBLC, as well as all of the general sessions. You will be able to participate fully in the NLE!

Steps to register for NLE:

1. Call the National Office at the number listed above in the blue box to let them know you'd like to set up an account
2. Nationals will email the account login information
3. Follow the directions as given on the screen

Video explaining registration process:

 [editedregistration.mp4](#)

Please remember that the state staff will register all students for competitive events and will upload all event materials, we will NOT register students for the conference registration. Students/parents/advisers will be responsible for the conference registration, which allows students to participate in their competitive event and the NLE.

We're excited for so many of our members to attend and compete at NLE! This is still an exciting time for FBLA members, and the state management and state officer teams are here to support you!