

February 17, 2020

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Important dates to remember (State Events/Deadlines shown in **BOLD**):

- January 1 – Action Awareness Begins
  - February 2 – Spring Stock Market Game Begins
  - **February 17-28 – Role Play Testing**
  - February 28 – LifeSmarts Spring Competition Ends
  - February 28 – Virtual Business Finance Spring Challenge Competitive Event Ends/Virtual Business Management Spring Challenge Competitive Event Ends
  - March 1 – Action Awareness Ends
  - March 1 - BAA/CSA Submission Deadline
  - **March 1 – Champion Chapters Deadline @ 5 p.m.**
  - **March 2 – Role Play Testing Finalists Posted**
  - **March 6 – SBLC Registration Deadline @ 5 p.m.**
  - **March 9 – SBLC Housing Registration Opens at 3:30 p.m.**
  - **March 11-27 – Online Testing Open**
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Greetings, Advisers!

### **ROLE PLAY TESTING**

The **testing** window will be open from **February 17, 2020**, to **February 28, 2020**, and your testing information will be sent to you directly from TFI, the online testing administrator.

*When the online testing is open, the email advisers receive will say their account has been updated and now includes access to the following orgs: WARWLC and WA RolePlay.*

*You will NOT get a new password. You will use the same user name and password that you used for the winter conferences. When you log in, you will be prompted to select the org you want to work in. This is different from previous years. Previous years you had a different password for each org. The password will also remain the same when SBLC testing is open as well.*

Signing up for role play testing does not obligate a team to attend SBLC. If they are not in the top 15 of the test results, they will not be eligible to compete in these events at SBLC. If they are in the top 15, and they choose not to advance to SBLC, the number of teams presenting will be reduced - we will not bump up other teams.

There are no exceptions to the timeline for role play testing.

### **SBLC SCHOOL SITE PRODUCTION TESTS**

If you have students competing in Computer Applications, Database Design & Applications, Spreadsheet Design, and/or Word Processing, please be sure to register your competitors and then request your test materials by completing the **School Site Production Test Request Form** on our Web site [here](#). All necessary materials to administer these tests (proctor instructions, proctor scripts, and production test) will be sent to the adviser within 24 to 48 hours of receipt of this form.

Please be sure you have a designated proctor to administer your tests! Advisers cannot proctor these tests! All School Site Production tests are due by 5 p.m. on **March 6**.

### **SBLC HOUSING**

The SBLC housing link will open at 3:30 p.m. on March 9 and will close at 5 p.m. on March 13. The housing link is under the Housing title on our SBLC Events page, <https://wafbla.org/sbhc>. Housing is assigned based on a first-come, first-served basis.

### **SBLC REGISTRATION**

SBLC Registration is now open in Blue Panda. You will access the system using the same login information as you have in the past. SBLC Registration closes at 5 p.m. on March 6.

### **STATE OFFICER & STATE OFFICER CANDIDATE SBLC REGISTRATION**

#### **Current State Officer Registration**

- If you have a current State Officer, please be sure to register them as an attendee for the conference with your school.

- Be sure to choose the STATE OFFICER Attendee Type when registering them. This Attendee Type will give you a \$0 balance for this attendee.
- Register your State Officer(s) for their competitive event—this is the responsibility of the adviser to register all students for their competitive events including State Officers.
- You will NOT register your current state officers for housing with your school as officers will stay with other officers and be the responsibility of the state until the end of Closing Session.
- Transportation **TO** SBLC will be the responsibility of the state but transportation home **AFTER** SBLC will be the responsibility of the school.

#### State Officer Candidate Registration

- If you have candidates for State Office, please be sure to register them with your school.
- When assigning candidates for their competitive events, be sure to select Candidates Only – Campaigning/Interview Time as one of their events. This classification will not count against their four event limit, but all candidates will need to be scheduled for campaign booths on Thursday, April 9, and for their candidate interview time on Friday, April 10.
- Interview times will be handed out at the Candidate Briefing.
- For all other registration processes, candidates are registered the same as all other attendees.

#### **SBLC SCHOLARSHIP RECIPIENT REGISTRATION**

- If you have an SBLC Scholarship Recipient, please be sure to register them as an attendee for the conference with your school.
- When registering, be sure to choose the SBLC Scholarship Recipient Attendee Type when registering them. This classification will give you a \$0 balance for this attendee.

#### **BAA & LEAD AWARDS**

The deadline for [BAA](#) (Future, Business, and Leader) and middle level [LEAD](#) submissions is March 1. After that date, no submissions will be accepted for the 2019–20 membership year. BAA America awards are due April 25.

#### **MEMBERSHIP**

If you still have students interested in joining your chapter, they have until March 1 to join. March 1 is the national payment deadline for any new members your chapter takes in.

#### **NEW CHAPTER TOOLKITS**

The FBLA National Officer Team has created a New Chapter Toolkit for FBLA (<https://drive.google.com/file/d/18t2TRm6HVF5Q6O7DimUAZKYPIYoldFgX/view>) and a FBLA-Middle Level Toolkit (<https://drive.google.com/file/d/1fmncjPJWtjqlddri5d6RrvzI435GBHnX/view>) which features comprehensive information to assist new chapters in FBLA. It contains detailed information

about FBLA's program, testimonials from students and advisers, fundraising advice, membership recruitment and retention tips, and more.

Although this was developed specifically for new FBLA chapters or new FBLA advisers, current FBLA advisers will find a lot of useful information on national programs and activities.

### **MBA—NEW IN STATE'S CONNECTION**

The State's Connection portal (<https://mbastatesconnection.mbaresearch.org/>) is full of free information, tools, content, and resources for all teachers in our member states. Each state has its own page with different content based on that state's membership option. Check out the latest additions:

- Work-based learning resource on teamwork and leadership skills. (Available in states with Standard membership level or higher only)
- Gray Zone ethical dilemma on determining personal vision
- Bookmark: ACTE Online Learning Network

Washington is a member state, so be sure to check out these resources!

### **WORKSHOP PRESENTERS**

We would still like to receive your input for some dynamic workshop presenters for SBLC! Please either contact me at [dawne@wafbla.org](mailto:dawne@wafbla.org) with presenter contact information or refer the presenter to our online link [here](#). We appreciate your contributions!

### **PROFESSIONAL DIVISION SILENT AUCTION @ SBLC**

Advisers, the Professional Division invites you and your chapter to donate gift baskets to the silent auction—the auction funds the Professional Division Scholarship(s). Join the fun during the auction at the Davenport Grand on Friday of SBLC between 10 and 3 to bid on the various baskets.

Please complete the attached auction donation form and bring them along with your baskets to the registration area. The Professional Division will be available to accept your items.

There will also be a "garage sale" table of small items for purchase during the auction on Friday of SBLC.

### **PROFESSIONAL DIVISION SCHOLARSHIPS**

Senior FBLA members whose advisers are members of the Professional Division are eligible to apply for the Carl E. Jonsson Scholarship and the Professional Division Scholarship (\$1,000 each). Applicants will complete their application materials and submit them using the form at this [link](#). Two winners will be selected from the submissions received—one will be the Carl E. Jonsson Scholarship recipient and one will be the Professional Division Scholarship.

Advisers, if you have not joined the Professional Division and are interested in supporting the purpose of the Professional Division, please complete the online membership form [here](#). Dues are \$35 per year.

### **STATE OFFICER CORNER**

*Handbook Competition.* Join in on the excitement of the release of this year's WA FBLA Membership Handbook and enter the Handbook Competition! The handbook competition is open for all chapters to enter for the chance to win incredible recognition at SBLC! Information on the competition is found in the handbook itself. The **deadline** for submission has been extended to **March 14!** Don't miss this exciting opportunity!

*Get Involved in Member of the Month & Chapter of the Month.* Congratulations to **Snohomish High School** for being chosen as January's Chapter of the Month and **Erica Good** from Tonasket High School for being chosen as the Member of the Month! WA FBLA greatly appreciates your hard work towards FBLA and its goals.

If you know a dedicated member or chapter who deserves recognition, please fill out the application on our official website! All applications are due every 20th of the month.

<https://leadable.info/ChapterofMonthApp>

<https://leadable.info/MOMApp>

*It's Not Too Late to Invite a Legislator!* Did you know that your State Officers will be visiting our elected officials in Olympia this Friday, for CTSO Civic Engagement Day? Even if you don't live near Olympia, you can still interact with your elected officials or one of their staff members—by inviting them to a chapter activity! This is a great way to strengthen chapter connections with the community, share your FBLA story, and celebrate National CTE Month! To support your chapter in this endeavor, the state officers have created this toolkit to help you “Invite a Legislator.” Check it out [here!](#)

*Mentorships—Due Date February 22.* State Officers know the hard work that goes behind carrying out a successful competitive event. So, the mentorship program initiative has been created to utilize our strong network of members in WAFBLA to help each other out. Advisers, please encourage your most qualified members to apply to be mentors and also encourage your underclassmen or first-year members to apply to be a mentee and receive mentorship for their events. For any questions, email [capitalvp@wafbla.org](mailto:capitalvp@wafbla.org). All applications are due this Saturday, February 22!

- Members wishing to mentor – Please use this [link](#)
- Members wanting to be mentored – Please use this [link](#)

*National Anthem Singer(s).* With all the WLCs coming to a close last week, SBLC preparation is officially in full swing! Our State Officer Team is eager to welcome singers from across the State to sing the National Anthem during Opening Session at SBLC. Please be sure to share this with all your members. The [form](#) closes on Tuesday, March 10, at midnight.





Happy Monday! It's a new day and a new week so start off fresh to accomplish your best!